ARB Privacy Notice – Readiness for Practice Module

This schedule forms part of ARB's Privacy Notice and provides additional information about personal data processed through the Readiness for Practice UK Module.

The Readiness for Practice UK Module is an online learning and assessment programme used by ARB in connection with certain routes to registration. Individuals are required to complete the Module successfully before becoming eligible to join the Register through applicable registration routes. The Module is delivered using an external service provider acting on ARB's behalf.

This schedule should be read alongside ARB's Privacy Notice, which explains:

- who ARB is and how to contact us;
- how ARB shares personal data;
- international data transfers;
- retention periods;
- security measures; and
- your data protection rights.

Categories of Personal Data

Personal Data Category	Description	Source
Identity and Contact Data	Name, email address, date of birth and registration application identifiers.	Directly from you and third parties (including ARB systems and service providers acting on ARB's behalf)
Registration Data	Application status and route to registration.	Directly from you and third parties (including ARB systems and service providers acting on ARB's behalf)
Learning and Assessment Data	Module enrolment, progress, completion records, assessment attempts and assessment outcomes.	Directly from you and indirectly from you
Communications Data	Support requests, correspondence and communications.	Directly from you
Technical and Usage Data	Login records, IP address, device information and audit logs.	Indirectly from you
Identity and Contact Data	Name, email address, date of birth and registration application identifiers.	Directly from you and third parties (including ARB systems and service providers acting on ARB's behalf)

How We Use Your Personal Data

Purpose	Data Categories	Lawful Basis
Creating and administering Module accounts	Identity and Contact Data, Registration Data	Public task
Delivering learning content	Identity and Contact Data, Learning and Assessment Data	Public task
Recording completion and progress	Learning and Assessment Data	Public task
Assessing successful completion of the Module	Learning and Assessment Data	Public task
Determining eligibility for registration routes	Registration Data, Learning and Assessment Data	Public task
Providing technical support	Identity and Contact Data, Communications Data, Technical and Usage Data	Public task and legitimate interests
Operating and securing the platform	Technical and Usage Data	Legitimate interests
Maintaining records relating to registration decisions	Registration Data, Learning and Assessment Data	Public task

Information generated through the Module may be combined with information held by ARB in connection with registration applications and other regulatory records.

ARB also uses cookies and similar technologies on its Readiness for Practice UK Module. Further information about the cookies used on the Module, including how to manage your preferences, is available in ARB's Cookie Notice.

Where the Readiness for Practice UK Module links to another ARB service, such as the Website, CRM Portal, Complaints Portal or other online services, additional information about the processing of personal data in those services can be found in the relevant schedule.

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