

Update on Actions agreed at the open session of the last meeting, 14 May 2020 (and those carried forward from previous meetings), if not appearing on the 19 June 2020 agenda.

Meeting Date and agenda item	Action	Update
9 December 2019 – item 9 Operational Activities Report	The Board to be provided with an update concerning changes to the QAA role and any contact made with the Office for Students about its new role.	We are in the process of seeking further information in relation to the revised roles of the QAA and the Office for Students and will provide an update to the Board by the end of July 2020 via a briefing note on Diligent.
9 December 2019 – item 12 - Professional Conduct Committee Annual Report	Dates for forthcoming Professional Conduct Committee hearings to be circulated to Board members, with a view to Board members observing a hearing.	This is on hold owing to the situation with COVID-19. While some physical hearings will be held where appropriate, social distancing will be more complicated with additional observers.
5 March 2020 – item 8 - Governance	Update Annex G of the Board Member Handbook to reflect the revised Board approved Annual Review Scheme for Board members	This will form a wider review and update of the Board Member Handbook, due to be undertaken over the next month.
	Draft a policy for Board Effectiveness Review, ready for implementation in 2021 and onward.	Board Members have just completed the Board Effectiveness survey covering 2019/2020; the outcomes of the review will be presented to the Board at one of its upcoming meetings (had anticipated to be 19 June 2020, now likely for 10 July); at that meeting the policy for the 2021 Board Effectiveness Review will also be provided to the Board for consideration and approval.
14 May – Item 6 – IELTS Testing	The Executive to come back to the Board with a specific proposal about how the short term adjustment to the IELTS testing might fit into the proposed approach to delivery of statutory function.	This item will be brought back as part of the plan that the Board will be considering on 19 June 2020. Brian James will provide a verbal update.
14 May – Item 7 – Operational Activities Report	The Chair, having written to the Acting President of the RIBA seeking clarification on their position regarding the common Criteria, will keep the Board updated on any response.	We have received a response to the Chair's letter. A further update will be provided at the Board's meeting on 19 June 2020.