

Update on Actions agreed at last meeting, 17 May 2019 (and those carried forward from previous meetings), if not appearing on 19 July agenda.

Meeting Date and agenda item	Action	Update
<b>1 April – Operational Activities Report</b>	A full Board briefing session to be arranged on the Hackitt Review.	A future briefing session is scheduled for 19 July Board Meeting.
<b>1 April – Remuneration Committee Annual Report</b>	Data on staff turnover, to include data for 2018 and previous years, should be circulated to Board members for comparative purposes.	Staff turnover from 2014 to 2018 was: 2014 – 22.7% 2015 – 10% 2016 – 14% 2017 – 21% 2018 -27%
<b>17 May – Report against the 2018 Business Plan</b>	Include within the Governance Review consideration as to whether the Board should engage more frequently with the Business Plan and Risk Register.	This will be considered as part of the Governance Review.
<b>17 May – Management Accounts</b>	The Board should consider its approach to contingency funds.	The Board will be considering its approach as part of the budget strategy discussion for 2020, planned for the 29 July.
	The presentation of the information contained in the Management Accounts should be reviewed, so that it is clear on what we are asking the Board to do.	We have reviewed our approach and hope the revised approach enables the Board to be clear on what it is asked to do.