



1 Confirm Eligibility

Review the eligibility criteria on the HKIA website and contact HKIA to begin the certificate application process.

Who: Applicant | Queries: [HKIA](#)

2 Complete HKIA Certificate Application Form

Having checked that you meet the eligibility requirements, you can complete your HKIA certificate application form on the HKIA website.

There is a fee payable to HKIA for provision of a certificate. For more information, contact HKIA at joinhkia@hkia.org.hk

For details of the ARB fees that will apply to your application after you have completed all of the registration requirements, [please see our fees page here](#).

Who: Applicant | Queries: [HKIA](#)

3 HKIA Review and Certificate Preparation

HKIA will review your application and your qualifications, and will confirm whether you meet the relevant MoU requirements. HKIA will then issue you a certificate confirming that your qualification or qualifications are in scope.

Who: HKIA | Queries: [HKIA](#)

4 ARB Confirmation

Having received your certificate, you must send it to ARB at info@arb.org.uk, together with copies of your degree certificates, valid ID and your request for recognition of your qualification or qualifications.

ARB will reply with next steps required and then issue a letter confirming our recognition of your degree level and/or master's level qualifications, along with more information about how you can progress your study and go on to apply to join the Register.

If you have had a HKIA-accredited degree level qualification recognised, you will need to complete a Part 2 and Part 3 qualification to apply to join the UK Register.

If you have had a HKIA-accredited degree level qualification and master's level qualification recognised, you only need to complete an ARB-accredited Part 3 qualification to make an application to join the UK Register.

If you hold a UK Prescribed Part 3 qualification you are eligible to make an application to join the UK Register of Architects. You do not need to request a letter from ARB at this time, we will recognise your qualifications during the registration process. [You can learn more about registering for the first time here](#).

Who: ARB | Queries: [ARB](#)