

ACTIONS TABLE

ARB Board

Open Session – 22 July 2026

Red	Not Complete
Amber	Partially Complete
Green	Complete

Item	Action	Responsibility	Deadline	Meeting arisen	Update	Status
	December 2023					
12.	Performance Monitoring Review Process for Q3 Develop KPI's for ARB's Accreditation process and to discuss these at Board workshops in early 2024	BJ	Linked to CRM deadline	28 February 2024	We currently monitor the time taken from receipt, through the stages of Accreditation Committee approval, to conclusion, using excel spreadsheets. The time intervals are set by the Accreditation Rules, allowing up to 2 years for applications to be fully processed. no applications have yet exceeded these timelines. We have a qualitative survey to students, to gauge issues or themes that may need to be followed up in a visit. The	Partially Complete – subject to Board decision on KPIs and timetable for CRM phase 3, possibly Q4 2026

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					Director of Performance and Planning is leading the development of a suite of KPIs that will be reported on in Q2 2026	
	May 2025					
13.	Performance Monitoring Updates for Q1 Provide further advice to the Board regarding the options around pro rata'd registration fees when presenting the 2026 annual retention fee proposals.	HS/BJ/CG	September 2026	21 May 2025	A preliminary discussion took place at the Finance, Risk and Audit Committee meeting on 7 July 2026, and short presentation is planned for the Board's Workshop on 22 July 2026.	In progress
	March 2026					
9.	Consultation Outcome: Routes to Registration (Route R, P and C)		March 2027		We are developing the communications programme	In progress

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	Implement the approved routes to registration	BJ		19 March 2026	to launch the new routes in Spring 2027, with dependencies on the Prescribed Examination, the replacement for UK Adaptation Assessment, and changes to CRM.	
	May 2026					
7	Policy Log annual report (a) The Governance team to review the Committee Terms of Reference later in the year, to consider whether responsibility for reviewing the Customer Service Complaints Policy, Procurement Policy and Investment policies should be	EM/Governance team	February 2027	12 May 2026	A review of the Committees' Terms of Reference is due at the end of 2026/in early 2027. These considerations will be fed into the review of the Finance, Risk and Audit Committee's Terms of Reference as part of the review.	In progress

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	recommended to the Board for delegation to FRAC.					
	(b) Amend the Policy Log to reflect the error in relation to the Associates Performance & Development Policy and the Cash Management Policy to be added to the Log.	EM/Governance team	July 2026	12 May 2026	This has been completed.	Complete
8	Board Members Complaints Policy The Governance Team to amend the policy to state that any complainant under the policy must be a Board or Committee member, and to clarify that Board and Committee members were not considered “staff” for the purposes of the Staff Grievance Policy.	EM/Governance team	July 2026	12 May 2026	This has been completed.	Complete

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	The Governance Team to amend the policy to ensure consistent terminology by using “Assessing Officer” throughout the policy instead of “Assessor” and to remove the asterisk in paragraph 3.3. The Governance Team to amend paragraph 4.5 of the policy to reference the Chair of the People Committee, and to clearly state that the involvement of the Chair related to decision making. The Governance Team to review the policy and ensure the correct use of the terms ‘policy’ and ‘procedure’.					

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9	Recruitment of a new Independent Member of the People Committee Share the Talos recruitment link with the Board once the recruitment campaign goes live, so Board members can share this amongst their own networks.	EM/EJ	June 2026	12 May 2026	This has been completed.	Complete
10	Performance Monitoring Updates - Q1, 2026 The Executive to report back to the Board how external engagement can be measured and reported to the Board.	HS	End of 2026	12 May 2026	We will continue to provide updates on communications activity through the CEO's Report to the Board. Following the appointment of a new Head of Communications, and after receiving feedback from the Board on the stakeholder perceptions audit at the July Workshop on 22 July 2026,	Complete

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					we will begin to develop updated metrics. Noting that this will be report through the CEO's Open session report in future, we have closed this action on the Actions Table.	