

ACTIONS TABLE

ARB Board

Open Session – 21 January 2026

Red	Not Complete
Amber	Partially Complete
Green	Complete

Item	Action	Responsibility	Deadline	Meeting arisen	Update	Status
	December 2023					
12.	<p>Performance Monitoring Review Process for Q3</p> <p>Develop KPI's for ARB's Accreditation process and to discuss these at Board workshops in early 2024</p>	BJ	Linked to CRM deadline	28 February 2024	<p>The initial work to develop and agree the KPIs has started, based on the anticipated receipt of applications. Systems for automated collection and reporting is dependent on Phase 2 of CRM, timescale to be confirmed – likely in latter part of 2025. CRM preferred supplier identified, and timetable depends on contractual discussions and start date. Director of Performance and Planning is developing strategic KPIs for discussion. Accreditation</p>	<p>Partially Complete – subject to timetable for CRM phase 2/3, possibly Q4 2025</p>

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					team continue to manage basic categorised and time taken for each qualification application, using spreadsheets in the meantime.	
9.	Board and Committee Briefing and Development Plans 2025 Take forward the agreed Board and Committee briefing and development plans as set out in the paper.	EM/EJ	End of 2025	10 December 2024	The Board has undertaken various mandatory development modules via ARB's online provision; various development and briefing sessions have been woven into the Board's workshops throughout the year. A fully update on 2025 as well as briefing and development plans for 2026 will be brought to the Board in March 2026.	Partially Complete

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	May 2025					
13.	<p>Performance Monitoring Updates for Q1</p> <p>Provide further advice to the Board regarding the options around pro rata'd registration fees when presenting the 2026 annual retention fee proposals.</p>	HS/BJ/CG	16 October 2025	21 May 2025	<p>Our understanding of the legal position is that we have to charge a single 'prescribed' annual retention fee. We have carried out preliminary analysis which also indicates the challenges in variated fees, particularly in relation to evidence collection and administrative costs.</p> <p>We were unable to identify a mechanism by which we could waive fees in a way that would be consistent with the principle of a practising register or administratively feasible within the timeframe. The</p>	Partially Complete

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					policy approach remains complex with issues around identifying which protected characteristics, what levels of proof we require and how we can re-code the technology to allow CRM to automatically allow fee changes. Data analysis on CPD deferrals will allow us to carry out a broader regulatory impact assessment, but realistically this will feed into reviews for 2026.	Amber
	October 2025					
8.	Routes to Registration Changes for Consultation Governance team to review the Declaration of Interest Policy to	Governance Team	February 2025	16 October 2025	The DOI Policy has been reviewed and updated accordingly.	Complete

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	ensure that the correct terminology was used.					
	December 2025					
10.	Changes to ARB's Professional Practical Experience Requirements The Board to receive an email in advance of the consultation setting out in detail the changes that had been actioned to provide assurance that feedback provided had been included	HS / SH	January 2026	December 2025	Email sent 23/12/25	Complete