Registration

UK to Canada





Confirm Eligibility

Review the eligibility criteria on the ARB website: <u>ARB and ROAC Mutual Recognition</u>

Agreement – Architects Registration Board

Who: Applicant | Queries: ARB



Complete the ARB certificate application form

Having checked that you meet the eligibility requirements, you can complete your ARB certificate application form on the <u>ARB portal</u>. It usually takes around seven working days to process a certificate request and can take longer during periods of high demand. Please ensure you leave sufficient time for your request to be processed.

There is a fee of £80 payable to ARB for provision of a certificate.

Who: Applicant | Queries: ARB



ARB Referral

ARB will review your application and your qualifications. ARB will formally confirm that you are registered with ARB, are in good standing, and meet the relevant MRA requirements.

ARB will then issue a certificate and transmit it to ROAC on your behalf. You do not need to take any action at this stage. Your ARB certificate will be valid until the 31 December, unless you have already renewed your ARB registration, in which case, your ARB certificate will be valid until 31 December the following year. For example, an ARB certificate issued after renewing registration in the Autumn/Winter 2025 renewal period will be valid until 31 December 2026.

Who: ARB | Queries: ARB



Complete your application process with ROAC

Once ARB has issued your certificate to ROAC you will be eligible to submit your ROAC application. The application instructions are found on the ROAC website. After completing the application process a ROAC certificate will be sent to the Canadian province or territory where you are seeking registration. As part of the application process, you must complete four online modules covering practice areas specific to Canada such as seismic and climate-related code requirements. All four modules are less than 10 hours in total. There will be a brief knowledge check after each module. Comprehensive resource lists are also available in the modules for independent review and reference.



If you have any questions about the application process at this stage, you may contact the ROAC secretariat at registration@aibc.ca Who: ROAC | Queries: ROAC