



Subject Remuneration Committee Terms of Reference
Purpose For Decision
From Remuneration Committee

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1. Summary

For the Board to consider the current Remuneration Committee Terms of Reference and agree the suggested change.

2. Recommendations

To agree the amendment to the Remuneration Committee Terms of Reference, shown at **Annex A**.

3. Open

4. Contribution to the Board's Purpose and Objectives

In delivering the Act, ARB's objectives are:

Protect the users and potential users of architects' services and support architects through regulation.

The work of the Remuneration Committee supports all of the Board's purpose and objectives by ensuring that ARB's policies on remuneration and benefits are appropriate, and provides proper reward to staff and advisors.

5. Key Points

- i. The Remuneration Committee reviews its Terms of Reference annually and reports to the Board where there are any recommendations for change.
- ii. The Committee considered the Terms of Reference at its meeting on 7 July 2017 and while no substantive changes are considered necessary at this time, it is recommended that the Terms of Reference are adapted to take account of the change in structure in relation to the Deputy Registrar post.
- iii. In considering this change, the Committee were mindful that any amendment should be future proofed in the event that the role of Deputy Registrar forms part of the staffing structure in future.

- iv. It was agreed that this could be achieved by the inclusion of 'if applicable' at the end of the eighth bullet point under 'Duties', as shown in the track changed version attached at [Annex A](#).

6. Resource implications

None identified.

7. Risk Implications

None identified.

8. Communication

Reviewing and making changes to the Remuneration Committee's Terms of Reference will keep them up to date and ensure that they reflect best practice.

9. Equality and Diversity Implications

None identified.