



Subject 2017 Periodic Election of Chair and Vice Chair
Purpose For Note
From Registrar & Chief Executive

If you have any enquiries on this paper, please contact Karen Holmes on 020 7580 5861

1. Summary

The purpose of the paper is for the Board to note the 2017 Periodic election timetable for the election of the Chair and Vice Chair as required under Rule 7 of the General Rules.

2. Open

3. Contribution to the Board's Purpose and Objectives

The election of the Chair and Vice Chair assist the Board in the delivery of all its strategic aims, and in particular, is a requirement under Schedule 1 of the Act.

4. Key Points

- i. The Board's General Rules state the periodic election for the Chair and Vice Chair must take place between 1 April and 15 July of each year.
- ii. The timetable is determined by the Registrar and notified to the Board. It has been set to avoid disruption to any Board meeting.
- iii. The proposed timetable is as follows:

Date	Election Stage
Wednesday 7 June 2017	Nominations invited for Chair and Vice Chair.
Wednesday 28 June 2017 (5.00pm)	Nomination Deadline. Nominations close at 5.00pm. Fully completed nomination forms, together with any election address for circulation, must be received by this time.
Thursday 29 June 2017	Candidates standing for election, together with those nominating them will be announced. Term of office will commence on Friday 14 July 2017.
Friday 30 June 2017	Voting papers will be sent to the Board.

Thursday 13 July 2017	Election day. Votes must be cast by 5.00pm.
Friday 14 July 2017	The results of the election will be announced and the Chair and Vice Chair will take up office immediately.

iv. The Board is asked to note the timetable and alert the Registrar of any difficulties.

5. Resource Implications

N/A

6. Risk Implications

As part of its formal governance process, it is important to ensure that properly constituted elections are held for the Chair and Vice Chair of the Board. Any flaw in the process or delivery of the election itself could result in reputational damage to ARB.

7. Communication

The General Rules provide the timing of announcements in relation to the election. Staff will work with candidates to ensure that a full press release can be issued immediately after the election.

8. Equality and Diversity Implications

None identified.