

**Item 17 Agenda A**

Actions	Update
Statutory responsibilities	The Board discussed their responsibilities as part of the Board Development/Corporate Induction session in April and as part of the Business Planning discussion.
Ensuring work is aligned to Purpose and Objectives	The Business Plan and Statement of Priorities have been aligned to the purpose and objectives; discussions centred on this area as the Business Plan 2017 was developed.
Distinction between staff and Board	Roles and responsibilities of the Board and the staff was discussed as part of the all Board Development/Corporate Induction day in April.
Reviewing completed work	A process for ensuring new policies are reviewed after implementation was introduced, e.g., the PCC consent order policy was reviewed after a year of running.
Public Sector Equality Duty	An introduction into Board members responsibilities was undertaken for new Board members, an all Board session was planned for July 2016 but had to be postponed. The session has been factored in for 2017.
The Board's values	The Board's values were discussed as part of the Board Development/Corporate Induction day in April 2016.
Appropriate challenge and risk assurance	Board members were reminded of the importance of challenging the executive as part of the corporate day. Board members were requested to continue to raise queries/seek clarifications in advance of papers being discussed at meetings. Risks are highlighted on each paper and presented to the Board or one of its Committees. Specific risks, such as the Periodic Review and the outcome of the EU Referendum were discussed throughout 2016.
Transparency	A review of the organisation's commitment to transparency was undertaken at the end of 2015, with actions being monitored by the Audit Committee. One of the Board's values is transparency; discussions around the values were undertaken as part of the Board Development/ Corporate Induction day.
Conflicts of Interest	This was covered as part of the Board Development/Corporate Induction day in April 2016. A specific session is being considered as part of the post Board session programme for 2017.
Focussing efforts on future events	The Board is planning to set aside a day in early 2017 to discuss the outcomes of the Periodic Review once these are known. The Board will participate in a seminar dedicated to EU matters in early December 2016 at which it will look at some of the potential implications of the UK's exit from the European Union.
Dealing with difficult issues	The Board touched on this as part of its Corporate Induction day in April. Further work will be undertaken at future development sessions.
Being clear on the expected quality and quantity of advice	While the quality of advice must always be as high as it possible can be, regular feedback has been sought from the Board and committees as to the level of detail that should be provided.
Relationships with stakeholders	We have regularly reported the work we are carrying out with key stakeholders through the regular communications reports provided to the Board.