

**Annex B**  
**Eligibility**  
**2.2.1 Part 1**

Candidates are eligible for examination at Part 1 if they have gained a non-prescribed qualification in architecture at first degree level after completing a course of at least three years' full time duration or part time equivalent.

Candidates with qualifications at first degree level with an architecture component which has been studied alongside other subjects, may also be eligible for examination. In such circumstances, the candidate must submit a completed form from the awarding institution evidencing that the candidate has been examined against requirements comparable to the Board's criteria for Part 1 in terms of the subjects covered and the levels of achievement required, and that the course of study leading to the qualification awarded was concerned principally with architecture. Candidates may also evidence this by providing a statement from the registration or professional body in the country of award (for those outside the UK only) confirming that the qualification awarded supports access to the profession of architect in that country. These documents will be reviewed and where they are found to provide the necessary level of assurance candidates will be permitted access to the examination.

Candidates who have undertaken a course of study to degree level principally in architecture, but where completion of that course of study does not lead to the award of a qualification, may be eligible for examination if they can provide a transcript from the institution confirming that they have passed all examinations, modules and assessments related to architecture.

**2.2.2 Part 2**

Candidates are eligible for examination at Part 2 if:

(a) they have gained a non-prescribed qualification in architecture at second degree or diploma level or above after undertaking a course of study of no less than two years' full time or part time equivalent, subsequent to their being awarded a first degree qualification; or have undertaken at least five years' study if no prior qualification has been awarded; and have

(b) either passed the Board's prescribed examination at Part 1; or have gained a qualification prescribed by the Board at Part 1.

Candidates with qualifications at second degree or diploma level or above with an architecture component which has been studied alongside other subjects, may also be eligible for examination. In such circumstances, the candidate must submit a document from the awarding institution certifying that the candidate has been examined against requirements comparable to the criteria at Part 2 in terms of the subjects covered and the levels of achievement required, and that both the course of study leading to the qualification awarded and the qualification as awarded was concerned principally with architecture. Candidates may also evidence this by providing a statement from the registration or professional body in the country of award (for those outside the UK only) confirming that the qualification awarded supports access to the profession of architect in that country. These documents will be reviewed and where they are found to provide the necessary level of assurance candidates will be permitted access to the examination.

## General Requirements

(a) The fee for examination shall be as determined by the Board. No candidate will be eligible for examination unless they have paid the prescribed fee. The fees payable are published by the Board and are obtainable from it on application or from its website.

(b) A scrutiny fee will apply to all applications and will be deducted from the application fee in the event that a refund is made where an application for examination at Part 1 or Part 2 is found not to meet the Board's eligibility requirements.

(c) Candidates whose first language is not English are required to submit a valid International English Language Testing System (IELTS) certificate of 6.5 or above with their application for examination.

(d) EU nationals whose first language is not English may also be required to demonstrate their English Language proficiency and submit a valid IELTS certificate of 6.5 or above with their application.

Alternatives to IELTS may be considered and candidates will be required to complete the Board's English Language Exemption Form and provide evidence as listed on the form. The Board will then decide whether or not the IELTS is required. The Board's decision will be final in this respect.

(e) Whilst candidates may submit work for examination which has been undertaken in an architect's practice, time spent in an architect's practice or other employment which would be considered suitable under the Board's guidelines on practical experience, it is important that candidates are aware practice work does not provide the same level of assurance as the minimum requirements for time spent in formal study set out in sections 2.2.1 and 2.2.2 above.

(f) Candidates who have undertaken a course of study principally in architecture leading to either first degree level qualification or second degree or diploma level qualification, but who have not received a qualification because they failed any examination, module or assessment leading to that qualification (other than in a subject unrelated to architecture), are not eligible for examination.

Candidates who have-

i. transferred from a course of study leading to a prescribed qualification, to an alternative course of study concluding in a non-prescribed qualification for failing to meet the necessary standard of attainment, or for failing to submit a necessary course requirement, or

ii. received a non-prescribed qualification after following a course of study leading to a prescribed qualification for failing to meet the necessary standard of attainment, or for failing to submit a necessary course requirement, are not generally eligible to be examined. The Board may where it has doubt about a candidate's eligibility under 2.2.3(f) request that the candidate obtains a statement from the head of the awarding school, or a person of

equivalent responsibility, to confirm that neither subsection i. nor ii. applies to the candidate.