

**Item 4. Matters Arising**

**Update on Actions agreed at last meeting, 11 February 2016, if not appearing on May 2016 Agenda**

Action	Update
EU Stats Paper	We continue to await further details from European counterparts in relation to the wider regulatory landscape. A presentation from Professor Jim Low on this topic will be scheduled in as soon as it can be accommodated.
Board Members Handbook Outstanding	The Audit Committee are continuing to work on updating the handbook; a revised version will be brought back to the Board towards the end of 2016.
Register of Interests	<p>The Register of Interests has been updated by all Board members for 2016. Board members are asked to notify any changes as they occur.</p> <p>The annual declaration required by the DCLG on bankruptcy and insurance matters has also been requested from all Board members.</p>
Election of Chair and Vice Chair	Information on the election of Chair and Vice Chair rules vis-à-vis standing for both posts will be circulated before the end of May 2016.
Board Effectiveness Review 2016	Discussions are under way with our internal auditors, Grant Thornton, in connection with a plan for a new survey in 2016.
Code of Conduct Review	The consultation on the proposed changes to the Code has now closed, and there has been a substantial number of responses to consider. The Investigations Oversight Committee (IOC) will be convening to discuss the responses and make recommendations to the Board at its July 2016 meeting.
Terms of Reference for Audit and Prescription Committees	The Terms of Reference for both Committees have been updated in accordance with the Board's decisions in February 2016.
<p>Board's development and induction process</p> <p>Future Equality and Diversity Training</p>	<p>We have picked up the action points arising from the Board's Effectiveness Review 2015 and have ensured that the relevant topics will be covered either through the induction process for new Board members or through the Board's development process for all Board members.</p> <p>A briefing about equality and diversity and the implications of this in relation to ARB's work has been planned to take place before the July 2016 Board meeting.</p>

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Reporting on the Delivery of the 2015 Business Plan	The feedback provided by Board members in relation to the presentation of the information will be taken into account when we report to the Board on progress against the 2016 Business Plan in July 2016.