

Update on Actions agreed at the open session of the last meeting, 21 July 2021 (and those carried forward from previous meetings), if not appearing on the 9 September 2021 agenda.

Meeting Date and agenda item	Action	Update
<b>21 July 2021 – Item 6 – Guidance to Institutions</b>	Consider how ARB could obtain higher response rates to consultations in the future.	The number of responses we receive will be dependent on a number of things including the size of and relationship to our target audiences, the scope of our topic and its potential impact, and the resources at our availability. As we continue to professionalise our policy and communications function, we hope to continue to deliver improvement. Three weeks into our CPD engagement exercise, we already have an increased number of responses compared to our Guidance consultation. An update on this engagement exercise will be provided at the Board workshop.
<b>21 July 2021 – Item 9 – Chief Executive’s Report</b>	Board members to highlight any key stakeholders who they considered had not been identified in the mapping exercise currently underway to identify and understand ARB’s stakeholders.	Once the Corporate Strategy and Business Plan have been approved, a communications strategy will be prepared and this will include stakeholder mapping. In the meantime, if Board members wish to recommend any key stakeholders, please do so by contacting Rebecca directly.