

Update on Actions agreed at the open session of the last meeting, 27 October 2021 (and those carried forward from previous meetings), if not appearing on the 1 December 2021 agenda.

Meeting Date and agenda item	Action	Update
<p><b>9 September 2021 – Item 7 - Policy Development &amp; Board Assurance</b></p>	<p>Consider and agree roles and responsibilities of Board members in task and finish groups for larger projects, such as the review of Initial Education and Training (IET) and Strategic Transformation.</p>	<p>The CEO provided an update in his report at the Board meeting on 27 October and it was agreed that Board members interested in joining the Transformation Assurance Group should contact the Chair by 31 October 2021. The Assurance Group would need to meet once before the Christmas period and further project management details would be setup.</p>